PUBLIC SERVICE MINISTRY

CIRCULAR NO. 19/1980

REFERENCE NO. PS: 36/1/1

FROM: Permanent Secretary, Public Service Ministry

TO: All Permanent Secretaries, Heads of Departments and

Regional Executive Officers

DATE: 8th August, 1980.

<u>SUBJECT:</u> Government of Guyana/Canadian International Development Agency Management Services Training Programme.

As you are no doubt aware the Government of Guyana has been associated with the Canadian International Development Agency in conducting training programmes in Management Services Techniques and major management consulting projects.

- 2. This programme is about to be completed and it would assist this Ministry greatly if you would complete and return the attached questionnaire along with any other relevant comments you may wish to make by 30th August, 1990.
- 3. A Canadian Consultant is scheduled to visit Guyana during September/October to discuss your views and opinions and your co-operation in this regard would be appreciated.

F. A. Small, for Permanent Secretary, Public Service Ministry.